Lancaster Central School District
Transportation Department

295 Pleasant View Drive
Lancaster, NY 14086
(716) 686-3290

Judy Feldmeyer, Transportation Supervisor

Dear Parent/Guardian:

In preparing routing for the upcoming **2017-2018** school year, parents or guardians in this district desiring to have their child/children attend and be transported to a non-public school shall submit a written request for such transportation by **April 1, 2017**.

Please complete this form and return it promptly to:

Transportation Department
Lancaster Central School District
295 Pleasant View Drive
Lancaster, NY 14086

*****PLEASE FILL OUT AN INDIVIDUAL FORM FOR EACH CHILD*****

Date: _____ Name of Student: _____

Address of Student: _____
(Number) (Street) (City/State) (Zip Code)

Home Phone Number: _____ Date of Birth: _____ Grade Entering: _____

School: _____ School Address: _____

DO YOU NEED TRANSPORTATION???			
AM		PM	
YES	NO	YES	NO

Parent/Legal Guardian Names: _____

Emergency Contact Person: _____ Emergency Phone No: _____

Parent/Guardian's Signature: _____

If this is a late request, please state reason: _____

Date residency established in this school district: _____

NOTE: The following applies if your student attends a school with low student ridership. If we do not take anyone in to a particular school in the morning, we will not pick up at that school in the afternoon, unless notified.
In accordance with New York State Education Law Section 3635, parents or legal guardians residing in Lancaster desiring to have their child transported to a non-public school, must for each child, each year, submit a written request for such transportation by April 1, preceding the next school year. In order to be eligible for transportation, the maximum distance from the student's home to the requested non-public school shall not exceed 15 miles. If the District is already providing transportation for eligible students to a non-public school, transportation may be provided from a central pick up point to the non-public school for those students who live beyond the 15 mile maximum limit.

TRANSPORTATION WHEN THE PUBLIC SCHOOL IS NOT IN SESSION

The district will not transport non-public school students when the Lancaster public schools are not in session, or when the Lancaster School District or the public school district in which the non-public school is located is closed because of inclement weather.