

St. Christopher School
Kids Kare Before/After School Program 2017-2018
693-5604 before 3:00 / 573-6380 (KK cell) after 3:00

The St. Christopher Before School Program is available each school day starting at 7:00 am. Please do not drop your child off before 7:00 am. We ask parents not to enter the building or wait in the cafeteria before 7:00 am. For the safety of your child and family please comply with this request. There is a cost for your child to attend this Before School Program which includes a variety of breakfast bars, pop tarts, apple slices, applesauce, yogurt, juice (breakfast available up to 7:25). Students are allowed to come into the cafeteria without being charged at 7:25. The After School Program is available each day (unless specified) until 5:30 pm. Late pick-ups (after 5:30 pm) will result in a penalty charge (see below). There will be a **registration fee of \$10.00** per child when a child is signed up for the after school program.

Program Costs: (Applies to all students in attendance from Pre-K - 8th GR)

Program Fees:	One Child	Two Children	Three+ children
Before School:	\$3.00	\$4.00	\$6.00
After School:	\$10.00	\$17.00	\$20.00
Half days:	\$16.00 p/u after 2:30 \$10.00 p/u before 2:30	\$27.00 after 2:30 \$17.00 before 2:30	\$32.00 after 2:30 \$20.00 before 2:30
Sports/Clubs:	0-45 minutes at KK \$5.00		

*If a child is picked up before 3:15 pm (12:00 half-days) 0-45 minutes, the charge is \$5.00/one child \$7.50/two children or \$10.00/three + children.

If a child is going to or coming from practice or a club once KK has started and has been in attendance 0-45 minutes, a \$5.00 charge will occur. Any time spent at KK more than 45 minutes will be the full charge.

Payment Information:

The program is designed to provide responsible and effective supervision for all children attending. In order for us to be properly staffed at all times, we ask that you adhere to these guidelines:

1. Registration Form must be on file on the first day or prior to the first day in attendance.
2. All accounts must be current in order to maintain enrollment in the program.
3. Penalty fees for late pick-ups are as follows:
Each minute late will incur \$1.00 fee per minute
4. Invoices will be mailed home mid-month. Payment is due upon receipt or not later than the last day of the month. Please make checks payable to St. Christopher School with after school program in the memo box or labeled on the envelope. Do not combine this payment with any other payment (ie-lunch, tuition etc). Contact Mary Rickert, school bookkeeper, if you would like to utilize automated withdrawal of a checking or savings account for your Kids Kare payments: 692-2660, ext. 329, or mricket@saintchris.org.

Registration Information:

Child's LAST name _____

Parents/Guardians _____

Address _____

City _____ Zip _____

Mother's Cell _____ Father's Cell _____

Mother's employer _____ phone _____

Father's employer _____ phone _____

Name(s) of children needing before/after program Grade:

_____	_____
_____	_____
_____	_____

Please list all persons allowed to pick up your child(ren)
(You must include Parents/Guardians names if they will be picking up)

_____ Relationship: Mother

_____ Relationship: Father

_____ phone _____ Relationship _____

_____ phone _____ Relationship _____

Please list all persons who should NOT pick up your child(ren)

_____ phone _____ Relationship _____

_____ phone _____ Relationship _____

If parents/guardians cannot be reached, who should be called in case of emergency??

1. Name: _____ cell phone _____
Relationship _____ home phone _____

2. Name: _____ cell phone _____
Relationship _____ home phone _____

Please list any:

Allergies (specify which child): _____

Other conditions we should know _____

****If your child requires an Epi Pen, one must be provided for KK use only. We will not have time or access to get one out of the nurses office.**

Parent/Guardian signature: _____

Date: _____

BY SIGNING THIS FORM YOU GIVE YOUR PERMISSION FOR EMERGENCY MEDICAL TREATMENT OF YOUR SON/DAUGHTER.

St. Christopher School
Kids Kare Before/After School Program 2017-2018
693-5604 before 3:00 / 573-6380 (KK cell) after 3:00

Pick-Up Procedures:

When picking up your child, you must come into the building and a Kids Kare sign out station will be located in the link. The Adult worker will be wearing a red vest and be in possession of clip boards. Please wait in the link area and the worker will call for your child to be brought to you. The **worker** will mark the time of arrival and you must sign out **EACH** of your children.

It is the parent's responsibility to verify that the time has been entered by the **ADULT** worker and that your signature is listed by each of your children. Signature **MUST** be legible. If a signature is not completed, full charge will be assessed at billing.

It is also the parent's responsibility to make sure that anyone you have designated as being allowed to pick up your child during the registration process is aware of these procedures.

**PARENTS ARE NOT TO LEAVE WITH THEIR CHILD WITHOUT CONNECTING WITH
THE ADULT WORKER AND SIGNING OUT.**

I have read, understand & agree to the above St. Christopher Before / After School care agreement.

Signature

Date

Printed Name

PLEASE MAKE & KEEP A COPY FOR YOUR OWN RECORDS
BILLING INFORMATION FOR KIDS KARE PROGRAM

Please provide the name and contact information for the parent/guardian responsible for after school program payments.

Child's Name: _____

Parent/Guardian Name: _____

Cell Phone: _____

Home Phone: _____

E-mail: _____

This page is for Kids Kare billing. Please separate before filling into Kids Kare binder.
Billing information page will be sent to Mary Rickert in the Rectory.